# FLF Development Network - Plus Funds Application Form

Please return your completed form to [hello@flfdevnet.com](mailto:hello@flfdevnet.com)

If you require any changes to this form for accessibility, please contact [hello@flfdevnet.com](mailto:HELLO@FLFDEVNET.COM)

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| Team Details Lead Applicants or Co-lead Applicants must be members of the Future Leaders Fellows Development Network.This information will be redacted prior to assessment by Plus Fund Review Group to ensure anonymity.Please provide an overview of team expertise, motivation, and ability to complete the project. |

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| **Lead applicant (add sections as necessary)** | | | | | |
| Name |  | | | | |
| Post |  | | | | |
| Department |  | | | | |
| Institution |  | | | | |
| Region | Scotland and NI / North and Midlands / London and SE / West and Wales | | | | |
| Email |  | | | | |
| Phone |  | | | | |
| Budget Holder | Is this Lead Applicant the named Budget Holder (Y/N)? | | | | |
| **Co-applicant (add sections as necessary)** | | | | | |
| Name |  | | | | |
| Post |  | | | | |
| Department |  | | | | |
| Institution |  | | | | |
| Region | Scotland and NI / North and Midlands / London and SE / West and Wales | | | | |
| Email |  | | | | |
| Phone |  | | | | |
| **Overview of Team Expertise** | | | | | |
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| **Team Details - To be completed by Plus Fund Review Group** | | | | | |
| Score (out of 5): | | Weighting: 10% | | Total (S x W): /50 | |
| Project Details   Please provide a brief description of your proposed activity. This should include the format of the activity (eg workshop, public engagement event), and identification of a clear timetable and plan for implementation of your activity. | | | | | |
| **Project Title** | | | | | |
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| **Project Details and Timetable for Delivery** | | | | | |
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| **Project Details - To be completed by Plus Fund Review Group** | | | | | |
| Score (out of 5): | | Weighting: 15% | | Total (S x W): /75 | |
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| Project Implementation   Please identify research and innovation aims of your activity, as well as measurable deliverables. | | | | | |
| **Objectives and Aims of Activities:** | | | | | |
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| **Project Implementation - To be completed by Plus Fund Review Group** | | | | | |
| Score (out of 5): | | Weighting: 20% | | Total (S x W): /100 | |
| Financials and costings  Please provide a detailed breakdown of requested funding using the budget table template here. Please also submit evidencing of proposed costs (eg quotes or invoices).We strongly suggest that a 10% contingency fund be included in the proposed budget. Proposed activities will be assessed for evidence of sensible and justifiable use of funds. | | | | | |
| **Total Requested Funding (up to maximum of £25,000)** | | | | | |
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| **Have you attached a completed budget table and provided evidence of costings?** | | | | | |
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| **Please identify other funding sources that may support the project’s further development and sustainability (if applicable)** | | | | | |
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| **Financials and costings- To be completed by Plus Fund Review Group** | | | | | |
| Score (out of 5): | | Weighting: 15% | | Total (S x W): /75 | |
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| Risk Assessment  Identify main risks facing the activity/ project, and provide considered strategies for management, mitigation and impact minimisation. Please see our example risk assessment table here. | | | | | |
| **Main risk factors and mitigation strategies** | | | | | |
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| **Risk Assessment - To be completed by Plus Fund Review Group** | | | | | |
| Score (out of 5): | | Weighting: 10% | | Total (S x W): /50 | |
| Equality, Diversity and Inclusion   Please provide information of how consideration of equality, diversity and inclusion (EDI) will be evidenced in the design, provision and outcomes of the activity. Identify how the effects of unconscious bias will be recognised and negated. | | | | | |
| **Consideration of EDI and unconscious bias in design and provision of the activity** | | | | | |
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| **Consideration of EDI and unconscious bias in proposed outcomes of the activity** | | | | | |
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| **Equality, Diversity and Inclusion - To be completed by Plus Fund Review Group** | | | | | |
| Score (out of 5): | | Weighting: 15% | | Total (SxW): /75 | |
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| Adding Value to the FLF Development Network   Describe how the proposed activity will add value to the Development Network as a whole, by adding value to existing provision and/or bringing new insights, skills, and opportunities to this community. | | | | | |
| **Enhancing FLF Support** | | | | | |
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| **Enhancing FLF Support - To be completed by Plus Fund Review Group** | | | | | |
| Score (out of 5): | | Weighting: 15% | | Total (S x W): /75 | |
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| Data Protection | | | | | |
| **The information provided in this application form (and additional information such as budget tables) will be treated as confidential and used for the purposes of assessing the application and provision of reporting data to UKRI.** | | | | | |
| We consent to the information provided on this application form being processed as required to assess the application and administer the Plus Funds. | | | | |  |
| We consent to be contacted by the FLF Development Network in relation to this application. | | | | |  |
| We consent to details of the application and proposed Plus Funds activity being shared with UKRI for the Network's reporting commitments. | | | | |  |
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| Signature | | | | | |
| **I confirm that the information given in this application is accurate to the best of our knowledge, and that we have read and will comply with the guidance notes for the Plus Funds activities.** | | | | | |
| **Signature of Lead Applicant** | | | **Date** | | |